

**Millridge Homeowners Association
Meeting Minutes
Special/Emergency Board of Directors Meeting
May 15th, 2020**

Purpose of special meeting held as emergency. As a special meeting, the business to be discussed is limited to the items announced in the notice. It's being conducted by teleconference as is allowed for emergency meetings. It's deemed to be an emergency meeting due to the state of emergency and the "Stay Home/Save Lives" executive order issued by Governor Brown that prohibits gatherings.

- I. **Call to order.** The meeting was called to order at 6:00 by Tom Messecar.
- II. **Quorum confirmed.**
All directors, including Tom Messecar, Laura Holgate, Sue Seaver, and Jim Bauer were present and participated by telephone. Five owners, in addition to the directors, attended by telephone.
- III. **Pool season opening.** Laura Holgate made the following motion: that pools open when Washington county is approved to enter Phase 1 of Governor Brown's reopening plan, subject to the condition including that pools are allowed in Washington county under Phase 1 and that the board of directors and pool committee believe that the HOA has the ability to meet requirements and restrictions imposed by Washington county and Oregon Health Authority ("OHA") for sanitizing and social distance measures. The motion was seconded and discussed. Discussion points included 1) specific requirements for sanitizing and enforcing social distance measures are not yet known; 2) based on general OHA guidance, the minimum requirements will likely include that all commonly touched surfaces be frequently sanitized, furniture must be kept in groupings of at least 6 feet apart, people in pool and on pool deck would need to be at least 6 feet apart at all times, with the exception of people that live in the same household, and bathrooms would need to be cleaned and sanitized twice daily OR kept locked and inaccessible; 3) additional measures suggested were: provide written rules and restrictions prior to pool opening to serve as initial warning, problems maintaining social distance requirements could result in pools being closed, shorter hours with gates padlocked at closing time every day, and hand-sanitizing stations at both pools; 4) many volunteers would be required to be able to meet the requirements imposed by the county and OHA as part of the reopening plan; if volunteers weren't meeting their commitments, pools would have to be closed. After discussion, Laura Holgate withdrew her initial motion and replaced it with a **NEW MOTION**, below:
That an announcement be delivered to owners and residents prior to May 22nd informing them that the board of directors intends to comply with all state, county, and health agency orders and guidance regarding the reopening of pools. The HOA board of directors will consult with the pool committee and hold a special board meeting when there is approval and specific requirements given by Governor Brown and Washington county officials and a determination about whether and/or when and under what conditions the pools may be opened will be made at that time. The new motion was seconded and unanimously carried.
- IV. **Parking area painting – space stripes, speed bumps, visitor space identification.** Sue Seaver moved that a group of volunteers be authorized to paint speed bumps, parking space stripes, and "visitor parking" on the spaces currently reserved for visitors and that the purchase of white and yellow paint

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and a paint striping machine be purchased at a total cost NTE \$500. The motion was seconded, discussed, and unanimously carried.

V. Adjournment. Tom Messecar adjourned the meeting at 7:07 pm.

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