

Draft

Our Ref: BOD/MRHOA #205
Millridge Townhomes
Board of Directors Meeting
November 7, 2015

Meeting called to order at 10:00 am by Isaac McGuire, President.

Board Members in attendance:

President: Isaac McGuire
Vice President: Ursula Locke
Treasurer: Sue Seaver
Member at Large: Robert Melum
Absent: Christine Prince/Richardson

Agenda: Accepted as modified

Unfinished business:

1. HOA insurance policy renewal: Motion and 2nd to approve renewal of American Family insurance proposal at \$24,981.40 for November 2015 through November 2016. Approved.
2. CMI contract renewal: Motion and 2nd to approve 2 year renewal with offer #2 as presented by CMI. Approved.
3. Landscape contract renewal: Motion and 2nd to renew Pacific Landscape basic landscape maintenance services contract with no added enhancements at \$2,622.00 per month. Approved.

New business:

1. Reimbursement to Sue Seaver for purchase of toner for HOA copy machine: Motion and 2nd to reimburse \$193.98. Approved.
2. Update to CMI on reserve study: Isaac to report to CMI on board vote from October meeting.
3. General Tree billing: Motion and 2nd to approve payment of \$495.00 for fall deep root fertilization treatment on cherries, mimosa, flowering pear, & magnolia in park area, and \$100.00 for systemic insect control for birch tree near 1710 building 11. Approved.
4. Request new manager at CMI: Motion and 2nd to request CMI assign a new manager for Millridge. Approved Ursula will request update of schedule of fees as well as a new managing agent at CMI.
5. Motion to adjourn was seconded and passed at 11:45AM.

Respectfully submitted: Sue Seaver
Secretary Pro Tem