

June 8, 2011

**TO ALL OWNERS OF RECORD OF THE
MILLRIDGE TOWHMONES OWNERS ASSOCIATION**

**OWNERS ARE HEREBY ADVISED THAT THE ANNUAL MEETING OF
THE MILLRIDGE TOWNHOMES OWNERS' ASSOCIATION IS
CALLED AS FOLLOWS:**

**DATE: JUNE 23, 2011
TIME: SIGN-IN AT 6:15 P.M., CALL TO ORDER AT 6:30 P.M.
PLACE: THE MILLRIDGE TOWNHOMES CLUBHOUSE**

There will be a short Board of Directors organizational meeting following the annual meeting.

SPECIAL NOTE: Please return the enclosed proxy form in the enclosed envelope to CMI upon receipt **WHETHER OR NOT YOU PLAN TO ATTEND THE MEETING.** This is an effort to ensure that a quorum can be established at the meeting. Please remember if the meeting cannot be held because of a lack of quorum, the costs incurred by the Association for printing, mailing, etc., will have been wasted. If you do attend the meeting, you may withdraw your proxy when you sign in for the meeting and you will vote in person.

As no term expire at this annual meeting, there will be no elections held this year.

A G E N D A

- I. CALLING OF THE ROLL & CERTIFYING OF PROXIES
- II. PROOF OF NOTICE OF MEETING OR WAIVER OF NOTICE
- III. READING OF MINUTES OF PRECEDING MEETING
- IV. REPORTS OF OFFICERS
- V. REPORTS OF COMMITTEES, IF ANY
- VI. ELECTION OF DIRECTORS
- VII. UNFINISHED BUSINESS
- VIII. NEW BUSINESS
 - a. 70-604 TAX RESOLUTION
 - b. US BANK SIGNATURE CARD
 - c. UPDATE ANNUAL REPORT
- X. ADJOURNMENT

Note: Pursuant to ORS 94.655 (2): If any meeting of the association of unit owners cannot be organized because of a lack of a quorum, the unit owners who are present, either in person or by proxy, may adjourn the meeting from time to time until a quorum is present. The quorum will be reduced to one-half of the quorum required in the bylaws; or twenty percent of the votes that may be cast by persons who are present in person, by proxy or by absentee ballot, if absentee ballots are permitted. Per ORS 94.655 (4b), this notice specifies that if a quorum is not reached, the association will reconvene at June 23, 2011 at 7:35 p.m. with a reduced quorum requirement.